



**Communities**  
Sport & Recreation

## Disability Sport Assistance grant program

### Sample Application

SAMPLE ONLY

**Opening date: 11 November 2009**  
**Closing date: 5.00pm 21 December 2009**

**Apply online at:** [www.dsr.nsw.gov.au/grants](http://www.dsr.nsw.gov.au/grants)

**Note:** You are able to complete your online application in stages. Ensure you complete a section and then click on “save” before logging out. You will need your project login to re-access your form.

***Once you submit your application you will not be able to make any further changes.***

## PROJECT REGISTRATION

### Title of the project

(100 characters)

### Project contact person

|                |      |
|----------------|------|
| Name           |      |
| Position title |      |
| Postal address |      |
| State          | NSW  |
| Postcode       |      |
| Telephone      | (02) |
| Mobile         |      |
| E-mail         |      |
| Facsimile      | (02) |

## PROJECT

### Major physical activities/recreation/sport/s that the project will benefit

(150 characters)

E.g. Football, Boccia, Goalball, Sitting Volleyball, Tennis, Please specify.....

### Key dates for the project

Proposed start date:

Anticipated finish date:

**Project description**

(1000 characters)

Briefly describe the main activities that will be undertaken.

**Why is the project needed?**

(2000 characters)

Describe why the project is a priority need. Refer to data, research or surveys conducted in the sport/community/target population group or other relevant information to support your proposal.

**Project budget**

What is the amount of funding being requested in this application?

\$

Total Project Cost

\$

**Location of project**

- Project will be conducted throughout NSW Yes No
- Project will occur at multiple locations Yes No (list below)
- Project will occur in a specific location Yes No (please specify below)

## CONTACT

### Additional Project contact person/s

|                |             |
|----------------|-------------|
| Name           |             |
| Position title |             |
| Postal address |             |
| State          | <b>NSW</b>  |
| Postcode       |             |
| Telephone      | <b>(02)</b> |
| Mobile         |             |
| E-mail         |             |
| Facsimile      | <b>(02)</b> |

### Additional Project contact person/s

|                |             |
|----------------|-------------|
| Name           |             |
| Position title |             |
| Postal address |             |
| State          | <b>NSW</b>  |
| Postcode       |             |
| Telephone      | <b>(02)</b> |
| Mobile         |             |
| E-mail         |             |
| Facsimile      | <b>(02)</b> |

## LOCATION

Fill in location details (as per Location of Project above):

- Project will be conducted in all areas of NSW                      Yes    No
- Project will occur at multiple locations                                      Yes    No (list below)

|  |
|--|
|  |
|  |
|  |
|  |

- Project will occur in a specific location                                      Yes    No (please specify below)

| Location:      | State Electorate:<br>(Project location)   | LGA – Council Name:<br>(Project location)   |
|----------------|---|---|
| Street .....   | .....   | .....   |
| Suburb.....    | Please verify at:<br><a href="http://www.elections.nsw.gov.au/state-government-elections/electoral-districts/electoral-district-search">www.elections.nsw.gov.au/state-government-elections/electoral-districts/electoral-district-search</a> | Please verify at:<br><a href="http://www.dlg.nsw.gov.au/dlg/dlghome/dlg-SuburbLookup.asp">www.dlg.nsw.gov.au/dlg/dlghome/dlg-SuburbLookup.asp</a> |
| Post Code..... |   |   |

SAMPLE

## BUDGET

### Budget details

Please note: no more than 50% of project expenditure may be attributed to equipment costs, venue hire or catering. Administration costs should be covered by the applicant. Costs should be GST exclusive.

| ITEM   | \$               |
|--|------------------|
| <b>A. FUNDING</b> (if no confirmed funding enter \$0)  |                  |
| Funding requested from Sport and Recreation  |                  |
| Confirmed funding from Federal Government  |                  |
| Confirmed funding from State Government  |                  |
| Confirmed funding from Local Government  |                  |
|  |                  |
| <b>Sub-Total (A)</b>   |                  |
| <b>B. INCOME</b> (eg. applicant's contribution, donations, fees and charges, in-kind contribution etc)         |                  |
|  |                  |
|  |                  |
|  |                  |
|  |                  |
| <b>Sub-Total (B)</b>   |                  |
| <b>C. EXPENDITURE – DIRECT COSTS</b> (eg. venue hire, equipment, presenter fees, travel and accommodation etc) |                  |
|  |                  |
|  |                  |
|  |                  |
|  |                  |
|  |                  |
| <b>Sub-Total (C)</b>   |                  |
| <b>TOTAL</b>   | $\$ = C - (A+B)$ |

## OBJECTIVES

### Meeting the funding program objectives

Explain how the project will deliver one or more of the program objectives.  
(2000 characters per objective)

| Objective  | What will be achieved |
|--|-----------------------|
| 1. Increase regular and on-going participation opportunities for people with a disability in sport or physical activity in a sustainable manner.   |                       |
| 2. Facilitate long-term change that will benefit people with a disability facing barriers to participation in sport and physical activity.   |                       |
| 3. Build the capacity of the organisation to enhance their provision of sport and physical activity programs for people with a disability.   |                       |
| 4. Provide accreditation or training to develop the skills of volunteers to increase the capacity of the organisation to enable sport and physical activity programs for people with a disability. |                       |

## CAPACITY

### Organisational capacity

Describe the capacity and / or experience of your organisation to deliver the project by providing examples of governance arrangements (eg Board structure, sub-committees, working groups) or other projects/activities that demonstrate this.

| Year | Description |
|------|-------------|
|      |             |
|      |             |
|      |             |
|      |             |

## OUTPUTS

### Project outputs

Who will benefit from the project?

| Beneficiary / target group | Number of participants | Benefit to the participant             |
|----------------------------|------------------------|--|
| e.g. Coaches               | 20                     | Gained beginner coaching accreditation |
|                            |                        |  |
|                            |                        |  |
|                            |                        |  |

## OUTCOMES

### Long term benefit of project

What is the longer-term benefit to the community, sport or industry? (2000 characters)

Describe the overall intended outcomes of the project and any strategies that will be used to sustain the achievements.

## PARTNERSHIP

### Project Partners

If your project involves other partner organisations, please provide the following details for each organisation in the partnership.

|                  |                         |      |
|------------------|-------------------------|------|
| <b>Partner 1</b> | Name of organisation    |      |
|                  | Contact Person:         |      |
|                  | Telephone               | (02) |
|                  | E-mail                  |      |
|                  | Role in Partnership     |      |
|                  | Contribution to project |      |
| <b>Partner 2</b> | Name of organisation    |      |
|                  | Contact Person:         |      |
|                  | Telephone               | (02) |
|                  | E-mail                  |      |
|                  | Role in Partnership     |      |
|                  | Contribution to project |      |

## UPLOAD / ATTACHMENTS

There are no uploads or attachments required for this program.

## DECLARATION

### DECLARATION BY APPLICANT

#### Consent to disclosure

I agree that if successful, details about the project such as the applicant organisation's name, project name and description, electorate, location and amount of grant may be used by Sport and Recreation for promotional purposes.

YES  NO

#### Declaration

*The declaration below must be agreed to by a **person who has delegated authority to sign on behalf of the organisation eg. CEO, General Manager, member of the Board of Management or authorised staff member.***

1. I certify that the information given in this application is true and correct.
2. I agree the information disclosed in this application may be disclosed to other government agencies, reviewers and staff assisting with the administration of NSW Government funding programs.
3. I have read and acknowledge all sections of the Guidelines.

|                          |                                |
|--------------------------|--------------------------------|
| Agree <b>Yes (click)</b> | Date                           |
| Printed name             | Position title in organisation |

#### Submit

**Warning:** Once this application is submitted, no further changes will be possible.